

Hilltop Infant School

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Headteacher: Mrs. K. Mackenzie

Dear Parents and Carers,

On Friday 7th October we will be holding our annual Harvest Celebrations. There will be two separate performances, one at 9.15 am and the other at 2.30 pm. All children will be participating in both sessions.

We are inviting **one adult** from each family to attend one of the Harvest Celebrations. Families of classes 1, 2, 3 and 8 are invited in the morning and those from classes 4, 5, 6, and 7 in the afternoon. If you have children in both sessions you are welcome to come to either performance.

Unfortunately, we will not be admitting siblings or other children to the Harvest assemblies but we have arranged for school staff to run a Crèche at the 9.15am performance. Places at the Crèche will be limited and there will be a charge of £2 per child. Places must be booked in advance. We will not be able to accommodate babies less than twelve months old. If you wish to book a place at the Crèche please collect a Booking Form from the school office and return it together with payment by **Tuesday 4th October** so we know we have enough staff to look after your children. If you are due to attend the afternoon session but need a place in the crèche please contact the office. Places must be booked by **Tuesday 4th October** at the latest. Unfortunately we will not be able to accept late bookings as we will have already arranged staff to cover the children booked in.

We do hope that all families will understand our reasons for limiting numbers. We always try to be fair and to ensure that Health and Safety concerns are paramount. In the past it has been necessary to turn away family members at the hall door and we hope that this will not be necessary.

Curriculum workshops for the parents and carers of the children in classes 1, 2 and 3 will take place after the morning Harvest Celebration has finished.

We look forward to a wonderful Harvest Celebration. This year we will be collecting for two very important causes that our families have accessed in the past. The Gateway Project food bank is an independent food bank that supports local individuals and families. They are looking for donations of tinned or dried food. Basildon Women's Aid offers housing and support for women and their families affected by domestic violence. They are looking for donations of toiletries for both adults and children.

If you would like to bring donations to school please give them to your class teacher by **Thursday 6th October.**

Mrs K Mackenzie

