

## **Important information about changes to school lunches from 20<sup>th</sup> April 2010.**

Dear Parents and Carers,

### **Special Lunch - Thursday 1<sup>st</sup> April**

On Thursday 1<sup>st</sup> April 2010 we will be having an Easter Picnic at lunchtime. There will be no hot meals served on that day and ask that all children bring in a packed lunch. If your child has a free meal please see attached letter.

### **Change in arrangements for collection of dinner money from 20<sup>th</sup> April 2010.**

To maintain the standard of meals we will need to increase the cost of school lunches to **£2.00** from 20<sup>th</sup> April 2010.

The Junior School will not be collecting school dinner money from the infant pupils after the Easter Holiday. Any credit remaining on your child's account held at the Junior School will be repaid to you by cheque after 31<sup>st</sup> March 2010.

As the Infant School will be responsible for the collection of dinner money from the start of the new term we will need to change some of the arrangements as we will not have the same accounting system that is in place at the Junior School.

- Please bring lunch money in on a Monday for any meals ordered for the week. Payment must be in an envelope clearly marked with your child's name, class number and amount enclosed. It would be helpful not to have more than one weeks dinner money sent in at a time. If you are paying for the week and wish to pay by cheque please make it payable to Hilltop Infant School.
- We will still need to have a slip completed for your child available from the office or the school website, clearly mark if your child would like with either D = Dinner J = Jacket Potato V= Vegetarian in the boxes and hand into the school office. If your child orders a dinner and we do not receive a slip your child will be ordered the main meal.
- If your child has any dietary requirements please make sure you check the menu so that the correct meal is ordered.
- If your child receives a free meal, please complete a lunch request slip or a main meal will be ordered.
- Please keep the money envelope and the lunch request form separate as they will be processed at different times. If possible hand them in at the office or leave in the box at the window. If you send in the envelope and form into class with your child please make sure it is handed in to the class teacher on Monday morning.

Thank you for your help.